

! Kheis
Munisipaliteit
Municipality

OVERSIGHT REPORT ON ANNUALREPORT
2016/ 2017
FINANCIAL YEAR

Private Bag X2, Groblershoop, 8850

97 Oranje Street, Groblershoop, 8850

Tel. 054 – 833 9500 – Fax 054 – 833 0690

TABLE OF CONTENT

1. Statement of purpose of the Oversight Report.
2. The Oversight Committee.
3. Circulation of the Annual Report.
4. Summary of Findings relating to the Annual Reporting Process.
5. Summary of Presentations received from the Community and Others
6. Resolution of Council
7. Conclusion



OVERSIGHT REPORT ON ANNUAL REPORT: 2016/2017 FINANCIAL YEAR

1. PURPOSE OF THE REPORT

To consider the Municipality's Annual Report for the 2016/2017 financial year and to adopt an Oversight Report containing Council's comments on the Annual Report in terms of section 129 (1) of the Local Government: Municipal Finance Management Act, 2003 (Act NO. 56 of 2003) hereafter indicated as MFMA).

BACKGROUND

A. Legal Requirements

1. Section 121 (1) (2) AND (3) OF THE MFMA DETERMINES AS FOLLOWS:

121 (1) Every Municipality must for each financial year prepare an Annual Report. The Council must within nine months after the end of a financial year deal with the annual report of a municipality in accordance with section 129.

The purpose of the annual report is:-

- (a) To provide a record of the activities of the municipality during the financial year to which the report relates:
- (b) To provide a report on performance against the budget of the municipality for the financial year, and
- (c) To promote accountability to the local community for the decisions made throughout the year by the municipality.

The annual report of a municipality must include: _

- (a) The annual financial statements of the municipality, and in addition, if section 122920 applies, consolidated annual financial statements, as submitted to the Auditor-General for audit in terms of section 126(1).
- (b) The Auditor-General audit report in terms of section 126(3) on those financial statements;
- (c) The annual performance report of the municipality prepared by the municipality in terms of section 46 of the Municipal Systems Act.
- (d) The Auditor-General's audit report in terms of section 45(b) of the Municipal Systems Act, Act 32 of 2000.
- (e) An assessment by the municipality's Accounting Officer of any arrears on municipal taxes and service charges;
- (f) An assessment by the municipality's Accounting Officer of the municipality's performance against the measurable performance against the measurable performance objectives referred to in section 17(3)(b) for revenue from each source and for each vote in the municipality's approved budget for the relevant financial year;
- (g) Particulars of any corrective action taken or to taken in response to issues raised in the audit reports referred to in paragraphs (b) and (d);
- (h) Any explanations that may be necessary to clarify issues in connection with the financial statements;
- (i) Any information as determined by the municipality;
- (j) Any recommendation as determined by the municipality; and
- (k) Any other information as may be prescribed.

In terms of section 127(5) of the MFMA, the Accounting Officer must immediately after the Annual Report is tabled, make public the annual report, invite the local Community to submit representations in connection with the annual report and submit the annual report to the Auditor-General, the relevant provincial treasury and the provincial department responsible for local government in the province.

According to section 129(1) of the MFMA, the council must consider the Annual Report by no later than two months from the date on which the annual report was tabled, adopt an oversight report containing the Council's comments on the annual report which must include a statement whether-

- The Council has approved the annual report with or without reservations;
- Has rejected the annual report or
- Has referred the annual report back for revision of those components that can be revised.

B. Submitting and tabling of the Annual Report

The Annual Report of the Municipality for the 2016/2017 financial year was tabled in the Council as its meeting held on 25 January 2018 in terms of section 127(2) of the Local Government: Municipal Financial Management Act, 2003.

Council resolved at item 09/01/2018 of the minutes of the Council meeting held on 25 January 2018.

That the Municipal Manager in terms of section 127(5) of the MFMA:

(a) Make public the Annual Report for the 2016/2017 financial year and that it must be made available at all offices of IKheis Municipality.

(b) Invite the local community to submit representations in connection with the Annual Report;

(c) Submit the Annual Report to the Auditor-General, the Provincial Treasury and the Provincial Department responsible for local Government.

2. The Oversight Committee.

The Oversight Committee consists of the following non- executive Councillors:

J.Sillo	Chairperson
S. Esau	Councillor
A. Tobias	Councillor
K. Esau	Councillor
E. Cloete	Councillor
G. Beukes	Councillor

3. Circulation of the Annual Report

The Annual Report was circulated by making copies available and advertising its availability for inspection as follows:

a) !Kheis Municipal Offices:

97 Oranje Street

Groblershoop

8850

b) Hadeda Newspaper & !Kheis Municipal Website

4. Summary of Findings relating to the Annual Reporting Process – 2016/2017

The following table summarises the respective findings of the Oversight Committee relating to the process followed in compiling the Annual Report and the resultant Oversight Report in comparison to the process required by statute.

Reservation Expressed by the Oversight Committee	Actions required	Due date
The Annual Report was submitted to council on due date. The Council meeting was held on the 25 January 2018.	Done	January 2018

5. Summary of Submissions received from the Community and others

The following table reflects the key written representations received from the respective bodies/individuals relating to the contents of the Annual Report:

Representation Submitted by:	Key Issues Raised	Determination by Oversight Committee
Individual Councillors	None	
Private individuals	None	
Civic organisations	None	
Other organised community structures (business, churches, sporting bodies, agriculture, labour, etc.)	None	See attached notice to community
Auditor-General	See attached e-mail	Presented at Council Meeting
Audit Committee	<u>Members of the Audit</u>	

	<u>Committee</u>	
Other spheres of government Povincial Treasury and Department responsible for Local Government	See attached e-mail	Presented at Council Meeting

C. Comments / objections received

The local community was invited to submit comments/ objections received in connection with the Annual Report and no representations were received.

RESOLUTION:

1. That Council in terms of section 129(1) of Local Government: Municipal Finance Management Act, 2003(Act. No. 56 of 2003) approve the Annual Report for the 2016/2017 financial year provided.

2. That Council in terms of section 129(1) of the Local Government: Municipal Finance Management Act, 2003 adopt the Oversight Report on the Annual Report.

Conclusion

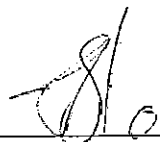
That council having fully considered the 2016/17 Annual report of the municipality and represents thereon;

- (i) That the Oversight Report as compiled by Municipality Public Accounts Committee on the 2016/17 Annual Report be adopted in compliance with section 129(1) of Local Government, Municipal Finance Management Act, 2003 (Act. No 56 of 2003).
- (ii) That the 2016/17 Annual Report be approved without reservation in terms of Section 129(1)(a) of the Local Government Management Act. 2003(Act. No 56 of 2003).
- (iii) That the recommendations of the Municipality Public Accounts Committee as contained in the Oversight Report are accepted as resolutions and that the Municipal Manager must ensure the implementation thereof.
- (iv) That the Oversight Report be made available to the public within seven days of the date of this resolution in compliance with Section 129(3) of the Local Government Municipal Finance Management Act.
- (v) That the following schedule for the submission of the Annual Report for 2016/17 financial year be approved.

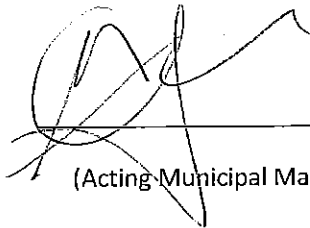
Signature,


MAYOR OF IKHEIS MUNICIPALITY

Signature,

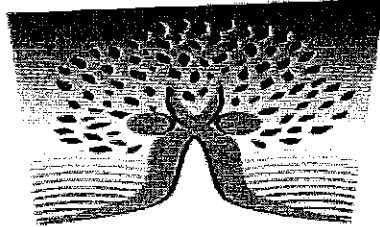

MPAC CHAIRPERSON

Signature


(Acting Municipal Manager)

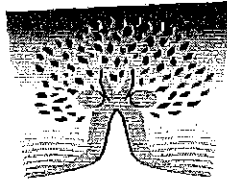
Date

05.04.2018



! Kheis
Munisipaliteit
Municipality

SIGNED COUNCIL RESOLUTION



!Kheis

Munisipaliteit
Municipality

Private Bag X2
GROBLERSHOOP

Phone: 054 – 8339500
Fax: 054 – 8330690

RAADSVERGADERING – 28 MAART 2018

ITEM:	07/03/2018
RESOLUTION	Oversight Report

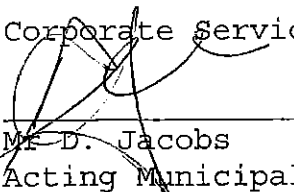
The Council of !Kheis Municipality took the decision during a Council meeting held on the 28 March 2018;

That Council in terms of section 129(1) of the Local Government: Municipal Finance Management Act, 2003 adopt the Oversight Report on the Annual Report 2016/2017.

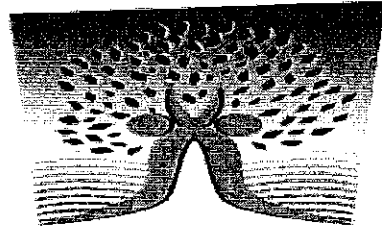
Proposal	Cllr S. Esau
Seconding	Cllr G. Beukes

EXCECUTION

Corporate Services

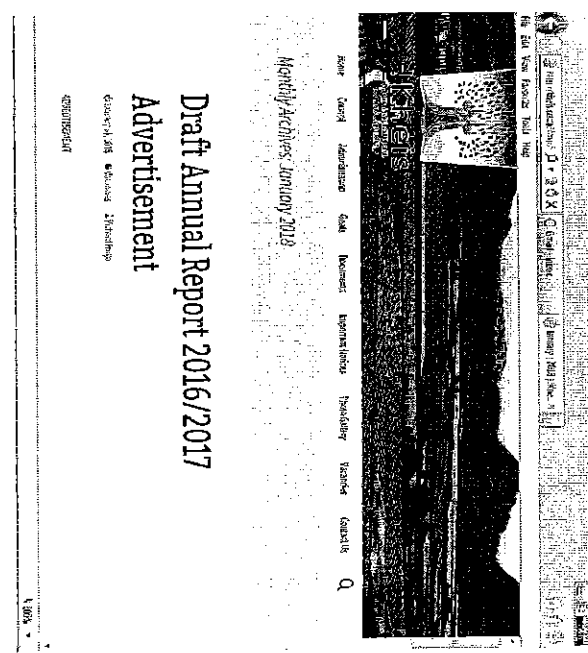
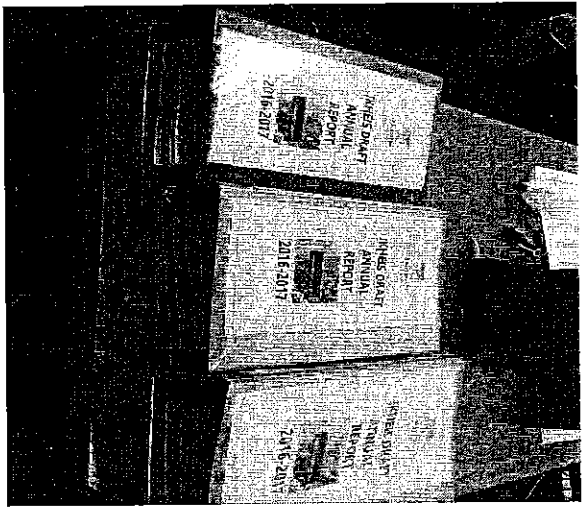

M. D. Jacobs
Acting Municipal Manager



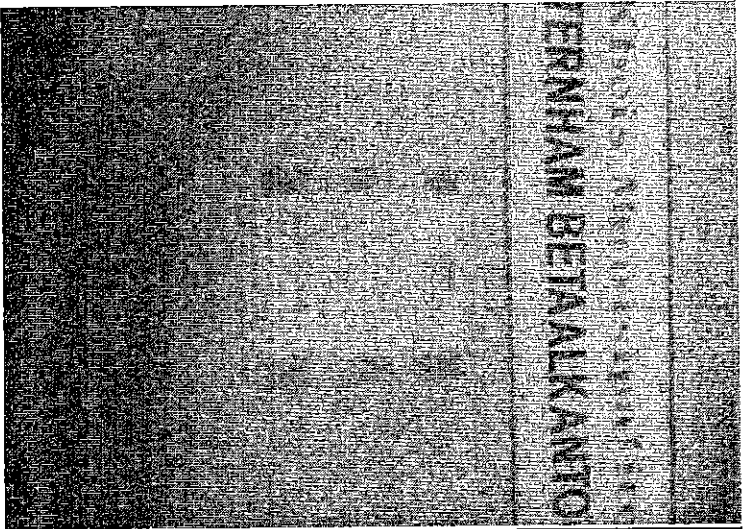


! Kheis
Munisipaliteit
Municipality

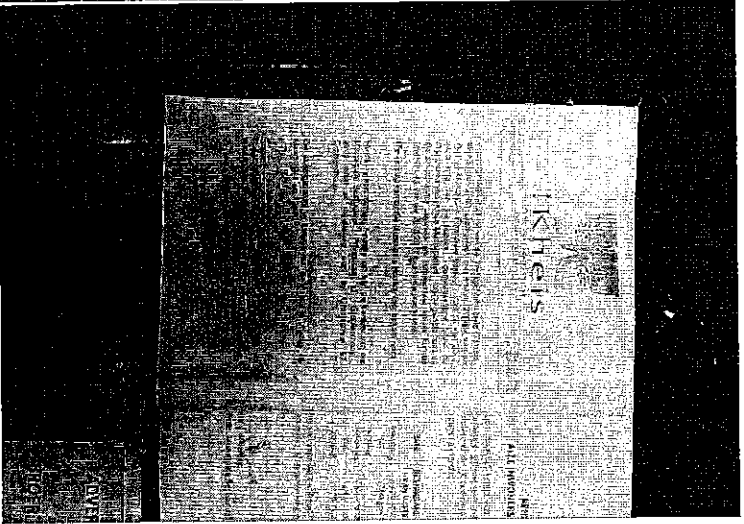
ATTACHMENTS



Copies of 3 Files sent to COGHSTA, Office of the AG Public Invitation at Wegdraai Paypoint (Ward 1) Draft Annual Report on Ikheis Municipal Website And Provincial Treasury



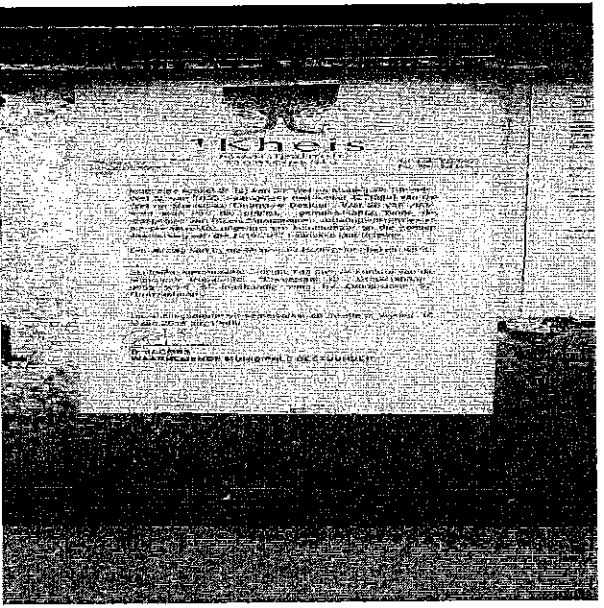
Public Invitation at Sternham
Paypoint (Ward 3)



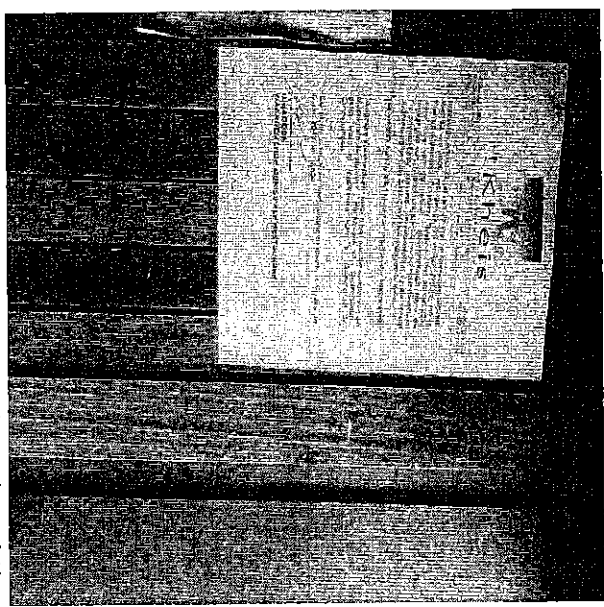
Public Invitation at Boeggoeberg (Ward 4)



Public Invitation at Grootdrink (Ward 2)



Public Invitation at Topline
(Ward 1)



Public Invitation at Topline (Ward 1)

[Search](#) [Images](#) [Maps](#) [Play](#) [YouTube](#) [News](#) [Gmail](#) [Drive](#) [More](#)
You have been redirected to the basic HTML version because this browser is not supported. To use standard view please upgrade to a supported browser.



[Show search options](#)

[Compose Mail](#)

[Back to Sent Mail](#)

[More Actions...](#)

[Newer](#) 39 of about 82 Older

[Inbox \(42\)](#)

[Signed Draft](#)

[Drafts \(18\)](#)

[All Mail](#)

[Spam \(6\)](#)

[Trash](#)

[Contacts](#)

[Labels](#)

[Edit Labels](#)

Signed Draft Annual Report 2016/2017 - IKheis Municipality

Divine Van Der Westhuizen <drvwesthuizen@gmail.com>
To: orlando.fredericks@gmail.com
Reply | Reply to all | Forward | Edit | Delete | Show original

Good Day

Please find herewith an updated consolidated and final version of Signed Draft Annual Report 2016/2017, Annual Report Process Template, Advert and Council Resolution of IKheis Municipality for your perusal.

I have transmitted the mentioned documents yesterday (01/02/2018) already. However I received a notification earlier today stating that the size of the document are too big and could not be delivered.

Hope you find this in order.

Thanks for your indulgence.

Regards

"Dir van Westhuizen"
Corporate Director (Acctg)
IKheis Municipality
Tel : 054 933 9300
Cell: 083 721 1526
"Good send via die stasies"

3 attachments — Scan and download all attachments

[Signed Draft Annual Report - IKHEIS MUNICIPALITY.pdf](#)

[Draft Annual Report Resolution.pdf](#)

[Draft Annual Report Advert.pdf](#)

Quick Reply

To: orlando.fredericks@gmail.com

[More Reply Options](#)

Searched Images Maps Play YouTube News Gmail Drive More
divdwesithuzizen@gmail.com | My Account | Settings | Help | Sign out
You have been redirected to the basic HTML version because this browser is not supported. To use standard view please upgrade to a supported browser.

InMail

Search Mail Search the Web Show search options

Compressed Mail
Bookmarks
Starred
Sent Mail
Drafts (16)
All Mail
Spam (6)
Trash
Comcasts
Gmail
InMail

Back to Sent Mail More Actions... [Go] **42** of about 82 Older Newer

Signed Draft Annual Report 2016/2017 Ikhele Municipality

Diets: Vira Der: Wwethuzizen <divdwesithuzizen@gmail.com>
To: manuanu <manuanu@gmail.com>, mndjanu <mndjanu@gmail.com>, jmkoko <jmkoko@gmail.com>, jleberberg <jleberberg@gmail.com>, oflandor <oflandor@gmail.com>, jacobson <jacobson@gmail.com>
Cc: jacobson <jacobson@gmail.com>, audit <audit@khelem.gov.za>, compliance <compliance@khelem.gov.za>
Reply | Reply to all | Forward | Edit | Delete | Show original

Good morning
Please find herewith an updated consolidated and final version of signed Draft Annual Report 2016/2017 Annual Report Process Template. Adverts and Council Resolution of Ikhele Municipality for your perusal.
I have transmitted the mentioned documents yesterday (01/02/2018) already. However I received a notification error stating that the size of the document are too big and could not be delivered.

Hope you find this in order.
Thanks for your indulgence.
Regards.

DR Vira Der
Corporate Director (Admin)
Ikhele Municipality
Tel: 024 953 9200
Cell: 083 721 9200
Cell only via the mobile

4 attachments - Scan and download all attachments

- SIGNED DRAFT ANNUAL REPORT - IKHELE MUNICIPALITY.pdf
- SIGNED DRAFT ANNUAL REPORT - IKHELE MUNICIPALITY.html
- DRAFT ANNUAL REPORT ADVERT.pdf
- DRAFT ANNUAL REPORT RESOLUTION.html
- DRAFT ANNUAL REPORT RESOLUTION.pdf
- Email screenshot.docx
- Email view as HTML Scan and download

Reply | Reply to all | Forward | Edit | Delete | Show original

[Search](#) [Images](#) [Maps](#) [Play](#) [YouTube](#) [News](#) [Gmail](#) [Drive](#) [More »](#)

drvwesthuizen@gmail.com | [My Account](#) | [Settings](#) | [Help](#) | [Sign out](#)

You have been redirected to the basic HTML version because this browser is not supported. To use standard view please [upgrade to a supported browser](#).



[Compose Mail](#)

[« Back to Sent Mail](#)

[More Actions...](#)

[Newer](#) [41 of about 82 Older](#)

[Collapse all](#) [Print](#) [New window](#)

[Inbox \(47\)](#)

[Starred](#)

[Sent Mail](#)

[Drafts \(15\)](#)

[All Mail](#)

[Spam \(6\)](#)

[Trash](#)

[Contacts](#)

[Labels](#)

[Edit labels](#)

Signed Draft Annual Report 2016/2017 -IKheis Municipality

[Inbox](#)

[Dirkie Van Der Westhuizen](#) <drvwesthuizen@gmail.com>

[Fri](#), Feb 2, 2018 at 12:28 PM

To: llabenbergjan3@gmail.com

[Reply](#) | [Reply to all](#) | [Forward](#) | [Print](#) | [Delete](#) | [Show original](#)

Good Day

Please find herewith an updated and final version of signed Draft Annual Report 2016/2017, Annual Report Process Template, Advert and Council Resolution of IKheis Municipality for your perusal.

I have transmitted the mentioned documents yesterday (01/02/2018) already. However I received a notification earlier today stating that the size of the document are too big and could not be delivered.

Hope you find this in order.

Thanks for your indulgence.

Regards

DR vd Westhuizen

Communications Director / AntihivA