

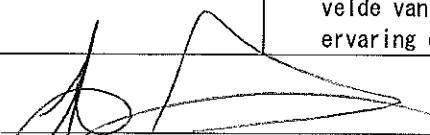
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! Kheis
Munisipaliteit
Municipality

Finansiële Dienste / Financial Services

Internskappe: Finansies (FMG) [x2]		Internships: Finances (FMG) [x2]	
Kwalifikasie(s)	Graad 12 Nasionale Diploma (Finansiële Rekeningkunde) NQF 6	Qualification(s)	Gr 12 National Diploma (Financial Accounting) NQF 6
Ervaring	Geen vorige werkservaring word vereis nie Kennis en verstaan rakende finansiële rekenaarstelsels	Experience	No previous work experience is required Understanding and knowledge of finance computer systems
Sleutel Prestasie Areas	<ol style="list-style-type: none"> 1. Is ontvanklik vir leerondersteuning wat deur die munisipaliteit verskaf word deur middel van enige van die gedelegeerde beamptes. 2. Is gehoorsaam aan alle beleide en prosedures van die munisipaliteit met verwysing na werksprosesse asook etiek en etos, onder andere. 3. Neem eienaarskap vir eie persoonlike ontwikkeling deur selfgedrewe leerinisiatiewe. 4. Samestelling van nodige dokumente soos vereis sodat leerprosesse gemoniteer kan word. 5. Vreantwoordelik vir die samestelling van 'n profiel van bewyse rakende eie leer. 	Key Performance Indicators	<ol style="list-style-type: none"> 1. Be receptive to the training support provided by the municipality through any of the delegated officials. 2. Obey all policies and procedures of the municipality in respect of work process, ethics and ethos, among others. 3. Take ownership of own personal development by initiating self-directed learning. 4. Compile the necessary documentation required to monitor their learning progress. 5. Must compile a portfolio of evidence to be presented regarding their learning.
Aanbeveling	Bereid wees om in alle velde van finansies ervaring op te doen	Recommendations	Willing to gain financial experience in all fields of finances


H. J. Scheepers (Mrs): Municipal Manager
29 January 2016