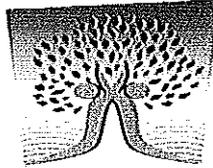


Private Bag X2
GROBLERSHOOP



!Kheis
Munisipaliteit
Municipality

Phone: 054 – 8339500
Fax: 054 – 8330690

QUOTATION: PERFORMANCE MANAGEMENT SYSTEM

!Kheis Municipality, situated in Groblershoop (Northern Cape) await quotations for the implementation of a fully competent electronic performance management system (PMS).

The following aspects should be regarded as critical to the implementation of PMS:

- Integrated performance system (IDP, SDBIP, Budget and Performance Plans of Section 66, 56 & 57 employees);
- The system must be fully compliant with regulations as stipulated in the *Local Government: Municipal Systems Act*, Chapter 6: Section 41;
- Provide training on the electronic PMS for directors, councillors, municipal manager and PMS unit;
- Capturing of performance information (SDBIP & Performance Plans as well as all relevant documentation);
- Capturing of all 2013/2014 performance information to perform performance evaluation for the indicated financial year;
- Assit with quarterly assessments of all staff on the PMS;
- Assist with reporting on PMS;
- Technical and practical assistance regarding the system for a period of three months after the installation of the system;
- Effective implementation of system so that prior year backlogs be eradicated.

The following documents should be completed and are available on our website (www.kheis.co.za):

- MBD 1, 4, 6.1, 8 , 9

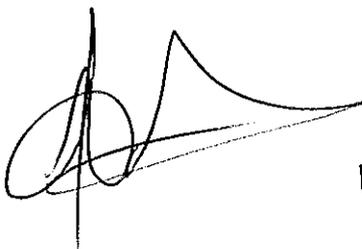
The following documents should accompany your quotation:

- Original Tax Clearance Certificate;
- Certified BBB-EE;

The quotation will be considered on a 80/20 point system

The closing date for submitting quotations: Friday, 20 March 2015 @ 12h00.

Any queries and or electronic submission of quotations with supporting documents are to be forwarded for the attention of: The Municipal Manager, Mrs H.T Scheepers, !Kheis LM, Private Bag X2, Groblershoop, 8850. E-mail: teresascheepers@vodamail.co.za; Telephone: 054: 8339500.


11/03/2015