



**Private Bag x2
Groblershoop
8850**

**Phone: 054 – 833 9500
Fax: 054 – 833 0690**

Date: **07 April 2016**

Messrs

Dear Sir/Madam

Advertise request for formal written price quotations for the purchase of 5 Laptops

Quotation 02: 2015/2016

(Over R30 000.00 up to a transaction value of R 200 000.00 VAT included)

Kindly furnish me with a written quotation for the supply of goods /services as detailed in the enclosed schedule.

The quotation must be submitted on the letterhead of your business and can be post or delivered by hand not later than **15 April 2016**.

to:**97 Oranje Street, Groblershoop, 8850.**

Documents may be collected during working hours after **07:30 from 07 April 2016** at the Supply Chain office at !Kheis Municipality.

The following conditions will apply:

- Price(s) quoted must be valid for at least (30) days from date of offer.
- An original Tax Clearance Certificate must be submitted.
- A certificate B-BBEE certificate must be submitted.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act(No 5of2000) and for this purpose the

enclosed forms MBD1, MBD2, MBD3.1, MBD3.2, MBD3.3, MBD4, MBD6.1A, MBD6.2, MBD7.1, MBD7.2, MBD7.3, MBD8, MBD9. must be scrutinized, completed and submitted together with your quotation.

- The successful provider will be the one scoring the highest points.

Criteria for scoring is: **80points for price, 20points for B-BBEE status level contributor.**

NB :No quotations will be considered from persons in the service of the state.

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

Mev. H.T Scheepers

Municipal Manager

Delivery Address:

!Kheis Municipality

97 Oranje Street

Groblerhoop

8850

MSCM Regulations; "in the service of state" means to be –

- A member of-
Any municipal council
Any provincial legislature; or
The national assembly or the national council of provinces;
- A member of the board of the board of directors of any municipal entity
- An employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No 1 of 1999)
- A member of the accounting authority of any national or provincial public entity; or;
- An employee of Parliament or a provincial legislature

Specifications of 5 laptops

- Lenovo S200
- 2GB Ram
- 500GB HDD
- MICROSOFT OFFICE 365
- ENVISION 2023 WLS
- 19.5 LED MONITOR